



Committee and Date

Health and Wellbeing Board

14 November 2019

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON
12 SEPTEMBER 2019
9.30 AM - 12.02 PM**

Responsible Officer: Shelley Davies

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Present

Councillor Lee Chapman (Co-Chair)	PFH Health and Adult Social Care
Councillor Dean Carroll	PFH ASC and Public Health
Councillor Nick Bardsley	DPFH Children's Services
Dr Julian Povey (Co-Chair)	Clinical Chair, Shropshire CCG
Dr Julie Davies	Director of Performance and Delivery, Shropshire CCG
Clive Wright	Chief Executive
Rachel Robinson	Director of Public Health
Karen Bradshaw	Director of Children's Services
Jackie Jefferey	VCSA
Cathy Riley	Non-Executive Director Midlands Partnership NHS Foundation Trust
Ros Preen	Shropshire Community Health Trust
Nicky Jacques	Chief Officer, Shropshire Partners in Care
Martin Harris	STP Programme Director

Also in attendance:

Tanya Miles, Penny Bason, Steve Ellis, Lisa Wicks, Anne-Marie Speke, Neville Ward, Jo Robins, Fiona Ellis, Emily Fay, Mark Brandreth and Gordon Kochane.

24 Apologies for Absence and Substitutions

The following apologies were reported to the meeting by the Chair:

Andy Begley
Lynn Cawley
David Stout
Ed Potter
Megan Nurse

The following substitutions were also notified:

Nick Bardsley will be substituting for Ed Potter

Tanya Miles will be substituting for Andy Begley

Cathy Riley will be substituting for Megan Nurse

25 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

26 Minutes

RESOLVED:

That the Minutes of the meetings held on 23 May 2019 and 4th July 2019, be approved and signed by the Chairman as a correct record.

27 Public Question Time

No public questions were received.

The Chairman agreed to amend the agenda order to move Agenda Item 5 - School Readiness Report to later in the meeting to enable Councillor Nick Bardsley and Karen Bradshaw to be present when the item was discussed.

28 System Update

i. Shropshire Care Closer to Home

Lisa Wicks, the Head of Out of Hospital Commissioning and Redesign introduced the Shropshire Care Closer to Home update (copy attached to the signed Minutes).

She confirmed that the pilot for the phase 2 model of Risk Stratification and Case Management was now underway and letters had been sent out in a staged approach to seek consent from patients that wanted to be involved. At present only 11 patients had declined to be involved with the pilot.

The Head of Out of Hospital Commissioning and Redesign explained that a 3 month impact assessment, which was part of phase 3 was almost complete and the results would be shared with stakeholders in due course, however, clear themes already coming through from the assessment so far included the lack of a shared clinical record and 24/7 working.

The next steps of the programme were outlined by the Head of Out of Hospital Commissioning and Redesign and it was reported that over the past few months work had been undertaken with the Shropshire Council Public Health team to develop a current Joint Strategic Needs Assessment.

The Chairman thanked the Head of Out of Hospital Commissioning and Redesign for the update and stated that it was pleasing that only 11 patients so far had declined to be involved with the pilot.

ii. Primary Care Networks Update

Steve Ellis, the Head of Primary Care introduced the Primary Care Networks (PCNs) update (copy attached to the signed Minutes).

The Head of Primary Care referred to the Maturity Matrix produced by NHS England to support PCNs through their development. He noted that the matrix outlined the core components which underpin the successful development of networks.

It was reported that from July 2019 PCNs had been commissioned to provide extended access appointments and from April 2020 they will be required to deliver an additional 5 Directed Enhanced Services.

iii. The Sustainability and Transformation Plan for Shropshire, Telford & Wrekin

Martin Harris, STP Director gave a verbal update on the STP Programme. Copies of the STP Long Term Plan were circulated (copy attached to the signed Minutes).

The STP Director explained that even once the plan had been submitted it would continue to evolve and change based on the feedback and views gathered across the system. He reported that the plan had to balance the needs of the population against national priorities.

The STP Director referred to the flow diagram which detailed the document development and sign off process and informed the meeting that initial system planning submission was due on 27th September 2019.

The draft content and involvement of the Board in the development of the Long Term Plan was outlined by the STP Director and he highlighted the vision going forward stressing the importance of working together as one to transform health and care for Shropshire, Telford & Wrekin to provide a better service for everyone.

In response to comments the STP Director agreed that the voluntary sector should be involved from the beginning and recognised that different care partners needed to be included in relation to Adult Social Care.

iii. Better Care Fund, Performance

Penny Bason, STP Programme Manager and Tanya Miles, Head of Adult Social Care Operations introduced this item.

The STP Programme Manager informed the Board that work was ongoing to meet the 27th September 2019 deadline and the full report would be presented at the November meeting.

The STP Programme Manager referred to an error in paragraph 1.4.1 of the report and stated that there had been confirmation on the continuation of the iBCF and Winter Pressures. The Head of Adult Social Care Operations added

that the roll over money was welcomed but stressed that the iBCF was not sustainable if long term funding was not granted.

The Board agreed that the Joint Commissioning Group in consultation with the Chairman be granted delegated authority to approve the plan for the 27th September 2019 deadline.

iv. Healthy Lives Update – Social Prescribing – Final evaluation report and ambitions for the future

Jo Robins, the Consultant in Public Health gave a presentation on the final evaluation report on Social Prescribing (copy attached to the signed Minutes).

The Consultant in Public Health explained that Westminster University had been commissioned to carry out an independent evaluation into the pilot Social Prescribing Demonstrator Site in Shropshire, and outlined the objectives and methods used.

The main findings from the evaluation were outlined by the Consultant in Public Health and it was noted that a significant 40% reduction in GP appointments had been achieved after 3 months.

RESOLVED: That the updates be noted.

29 School Readiness Report

Anne-Marie Speke, the Healthy Child Programme Co-ordinator and Neville Ward, the Senior Early Years and Childcare Officer introduced the report (copy attached to the signed Minutes) which outlined the work undertaken as part of the improving school readiness.

The Senior Early Years and Childcare Officer explained that the Department of Education had set an ambitious goal to halve the number of Children leaving reception without the appropriate level of communication and language skills they require by 2028. The initiatives already underway in Shropshire to meet this target were outlined by the Senior Early Years and Childcare Officer and he explained how the progress was measured.

The Senior Early Years and Childcare Officer referred to the Age and Stages Questionnaire (AQS), a parent led questionnaire that helped to assess the development of children in 5 domains and noted that where children were not meeting milestones in these domains, appropriate support was given to families and shared with the early year setting.

It was reported that training was to be rolled out by the Local Authority during 2019/20 to improve the overall level of communication between early years workforce and children, and the various sessions available in libraries were detailed.

It was noted that the Local Authority was working with all services that come into contact with families to make the most of every contact.

RESOLVED: That the contents of the report be noted.

30 **Suicide Prevention Strategy Update**

Gordon Kochane, the Public Health Consultant introduced his report (copy attached to the signed minutes) which provided an update on the Suicide Prevention Strategy.

The Public Health Consultant reported that Public Health were continuing to implement the strategy and referred to the Z card launch. The Z card was a quick reference guide which provided information for those at risk. He explained that feedback had been good and although there was a limited number of printed copies of the Z card an electronic copy was available.

RESOLVED: That the report be noted.

31 **Transforming Maternity Care Update**

Fiona Ellis, the Programme Manager introduced her report (copy attached to the signed minutes) which provided an update on the review of Midwife-led Care across Shropshire and Telford & Wrekin.

The Programme Manager recapped on why a change was needed and referred to the need for overnight closures of rural Midwife led units in order to ensure safe staffing levels across the service. It was noted that the proposed new model of care would offer more flexibility and better respond to the needs of women throughout their pregnancy, birth and beyond.

The outcomes of the options appraisal were outlined by the Programme Manager and it was explained that an access impact assessment had been commissioned with the findings considered by a professional group and CCG Board.

The Programme Manager informed the Board that a consultation plan was to be developed and the next steps were noted.

RESOLVED: That the update be noted.

32 **Healthwatch NHS Long Term Plan Report**

RESOLVED: Deferred to the next meeting.

33 **Shropshire Food Poverty Alliance Update**

Emily Fay, the Food Poverty Alliance Co-ordinator introduced her report (copy attached to the signed Minutes) which provided an update on the Shropshire Food Poverty Alliance.

The Food Poverty Alliance Co-ordinator outlined the work of the Shropshire Food Poverty Alliance which was formed in 2018 to tackle the issue of food poverty. She explained food poverty was affecting an increasing number of households in Shropshire with the use of food banks going up by 27% in North Shropshire and 23% in Shrewsbury. It was noted that public donations for some foodbanks were increasing in line with the demand, but others were not meeting this and also space was an issue. The Food Poverty Alliance Co-ordinator referred to the Yellowhammer document and how leaving the EU was likely to impact on low income groups.

The Food Poverty Alliance Co-ordinator drew attention to the projects in the county to improve access to low cost healthy food and noted that there would be a workshop in the New Year to share ideas. It was highlighted that the uptake of Healthy Start vouchers, which can be used by families in low incomes to buy fruit, vegetables and milk, was 52% and the Alliance was working with Healthy Lives to identify how to increase the uptake of these vouchers.

In response to the concerns in relation to leaving the EU, the Chief Executive explained that the Council was leading on this issue locally and if any other partners need to highlight potential issues to contact himself or the Director of Public Health.

Concern was raised in relation to the fact that some foodbanks were required to pay for venue hire to provide the service and it was suggested that provision for this should be built into the estates strategy.

In response to a comment that the projects referred to in the update report were mainly in urban areas and more rural projects were needed, the Food Poverty Alliance Co-ordinator explained that it was difficult to find existing organisations in rural areas to build on when developing projects.

RESOLVED: It was agreed that the Health and Wellbeing Board continue to support the work of the Shropshire Food Poverty Alliance.

34 **Update - Shropshire and Telford and Wrekin CCGs proposal to create a new single commissioner across the whole geographical footprint.**

Dr Julian Povey, Shropshire CCG Clinical Chair introduced the update report in relation to a Single Strategic Commissioner for Shropshire and Telford & Wrekin (copy attached to the signed Minutes). The report provided a further update and sought the support of the Board on the decision to dissolve the existing two CCG organisations with a view to creating one organisation.

The Shropshire CCG Clinical Chair explained that there were benefits of reducing to one organisation and noted how this would tie in with the target imposed on all CCGs by NHS England to reduce running costs by April 2020. He also referred to the NHS

Long Term Plan and the requirement to streamline commissioning organisations as another reason to move to the one organisation. He noted that work was proceeding to create a new CCG by April 2020 and this would redesign how the CCG works.

It was noted by Mark Brandreth (CEO - RJAH Hospital) that the proposal was logical and offered real benefit, adding that specialist services were currently too stretched over too many commissioners.

In conclusion the Chairman stated that the proposals were welcomed by the Board.

RESOLVED: That the update be noted.

35 **AOB**

None received.

Signed (Chairman)

Date: